
York & North Yorkshire

Business Flood Recovery Scheme Claim Form

Businesses may claim up to £2,500 Recovery Payment to help with clear up and business recovery costs. Business unable to trade from their premises may also be eligible for Business Rate Relief of up to 3 months. Please complete the form below and return it to business@makeityork.com. If you are unable to submit your form electronically you may return it to Make It York, 1 Museum Street, York, YO1 7DT

Contact name

Company name

Type of Company (e.g. limited company, partnership or sole trader)

VAT registration number (If available)

Registered company address

Postcode:

Contact Telephone number:

Business Rates / Council Tax Property Reference Number:

Business size (Number of Employees)

Annual Turnover (from last annual accounts)

Affected business address (if different from registered address):

Postcode:

Insurance

Is the property insured against flooding?

If insured what is the value of any excess to be paid in the event of a claim?

Details of Flooding

What date did the property become flooded?

Have you been able to re-occupy and if so what date was this?

If you pay Business Rates has trading stopped at any time- if so provide dates?

I would like to claim for Rate Relief (please tick)

Making a claim for goods, services or wage costs used for clearing flood damage

Please give details of all items or expenditure you are claiming for. This could include any additional salary costs, clean-up costs, and other expenses not covered by insurance. If claiming wage costs please include details of the total number of staff, hours claimed and the rate of pay applicable. The maximum claim is £2,500. Please add separate sheet if necessary.

Description of goods/ services being claimed

Original invoice attached? (please tick)

Value of claim (£)

<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
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<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>

Total cost

Payment will be made by BACS. Please provide banks details below

Bank	<input type="text"/>
Name shown on account	<input type="text"/>
Sort code	<input type="text"/>
Account number	<input type="text"/>

Declaration

I declare that the information given for the completion of this form is true to the best of my knowledge and belief.

Signed:

Name (Block Capitals)

Business recovery fund

The CYC, Make It York & North Yorkshire County Council business flood recovery scheme will help businesses in York & North Yorkshire replace equipment or clean up due to flooding.

Eligible businesses must be in a recognised flooded area, be a business entity operating in the York & North Yorkshire area and must be a small or medium sized business employing less than 250 people. Sole traders and partnerships are eligible to claim, but must provide an insurance document showing the premises are covered for business purposes.

This form must be completed and sent to business@makeityork.com. You must also attach any invoices/receipts for replacement equipment or work carried out after the floods for your claim to be valid. The level of grant is capped at £2,500 per company.

Data Protection

Before you provide your details, you might like to know how we plan to use your data. Information supplied via this form will be retained by CYC/Make It York and NYCC on a database and will be used to reply to your application and keep you informed of the process and may be used to contact you with information about relevant initiatives, services or opportunities we believe might be of interest to you. Your details will be stored securely and will not be released to any other organisation.