

Handling Confidential and Exempt Information

The LEP may exclude information from being published within Board papers or otherwise if that information is deemed to be confidential or exempt from disclosure.

Instances where the LEP is aware that it holds “confidential information” under The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 include:

- information provided by a government department on terms which forbid the disclosure of the information to the public;
- where disclosure to the public is prohibited by a court or;
- where the Local Enterprise Partnership holds “exempt information” under Schedule 12A of the Local Government Act 1972.

Any papers and/or reports relating to confidential or exempt information will appear in part 2 of the Board agenda and will be marked confidential. They will not be publically available. Only summary minutes, which will exclude any sensitive information, will be published.

An item may be considered as confidential or exempt if it:

- relates to an individual, or is likely to reveal the identity of an individual
- relates to the financial or business affairs of a particular person or company (commercially sensitive information)
- relates to legal or professional privilege
- contains sensitive and confidential information relating to the Accountable Body
- relates to consultations, negotiations or contemplated negotiations in connection with employee relations
- relates to information which reveals that the Accountable Body proposes
 - a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
 - b) to make an order or direction under any enactment
- relates to information in which action is being taken or to be taken in connection with the prevention, investigation or prosecution of crime.

Any information deemed confidential or exempt contained within part 1 of the Board papers will be redacted before publication.

All reasons for any exemption shall be published on the LEP website within the relevant agenda papers section.